THE STATE EDUCATION DEPARTMENT
Office of Accountability

Migrant Education Tutorial & Support Services

Office of ESSA-Funded Programs
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[Email:]
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To: Superintendents of Public Schools
            Chief Information Officers
            District Data Coordinators

From: [Name], Director, [Region] METS Program Center
            Kin T. Chee and Sabrina Petruska-Wilmot, State Migrant Education Program (NYS-MEP)

RE: **2024-2025 MIGRANT STUDENT DATA VERIFICATION**

Date: [Month Day,] 2025

On March 20, 2025, Assistant Commissioner Theresa Billington issued a memo requesting assistance from schools and school districts to verify that students who are coded as migrant-eligible in their student data management system correspond with the official list of migrant students that have been issued official Certificates of Eligibility (COE) for participation in migrant education programs and services under ESSA Title I, Part C. For the memo, please see: https://www.nysed.gov/memo/essa/2024-2025-migrant-student-data-verification-memo.

This is a follow-up letter with the most up-to-date list of all migrant-eligible children and youth who have resided in your school/district catchment area at some point in time during the 2024-2025 school year. To ensure that our migratory children have been accurately identified and served during the 2024-2025 school year, please check your student information against this current list of migrant-eligible students for purposes of Student Information Repository System (SIRS) data reporting.

Please note that currently **we have NOT identified any school-age children and youth who are migrant-eligible in your school/district for the 2024-2025 school year**. Please review your district's information to ensure that you have not flagged any students as "Migrant" in your student data management system.

    Directions: To determine which students are currently flagged in SIRS with the "Migrant" Indicator in your school district for the 2023-2024 school year, please run the ***L2RPT-SIRS 401 Reasonableness Report***, choose ***All Locations***, ***Student Demographic*** category, **and *All Subtypes*** from the dropdown menu. Click on the ***Migrant*** category for "this year" to generate the list of students whom your district has reported with the ***Migrant*** Indicator.

If you have students who are identified in error as migrant-eligible in your student data management system, please update your records by unflagging them to reflect their accurate and current non-Migrant status and submit the revised data to SIRS when appropriate.

As a statewide program, we are always striving to enhance our identification and recruitment efforts. **If you are aware of any students whom you think might qualify for migrant programs and services under ESSA Title I, Part C – Education of Migratory Children,** please do not hesitate to contact [Name,] Director of the [Region] *Migrant Education Tutorial and Support Service*s (METS) program center for assistance at [email] or [phone].

If you have any questions or concerns regarding this process, please do not hesitate to contact us. We can be reached at kin.chee@nysed.gov and Sabrina.Wilmot@nysed.gov.

Thank you very much for your assistance.

cc: Theresa Billington | Erica Meaker | Lori Genito