

DATA NEWSLETTER

NYS ID&R/MIS2000 Program

November 2016

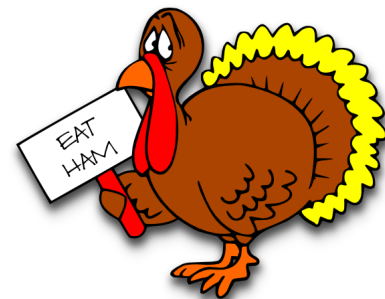
PreSchool Data and MIS2000

- ◆ The options for PreSchool Program was updated on the Student Side/School History tab on MIS2000 to match the new Student Intake & Summary form
- ◆ Please notice that the item “District or Community PreSchool Program” was not added to the Student Side/School History tab. Instead, it was added as a choice on the Report Builder
- ◆ If you need to run a list of PreSchool students that are enrolled in at least one District or Community PreSchool select on Report Builder/School History table:
InPreKProgram=Y
- ◆ Note that for a student to show under such filter, you need to have selected at least one of the 8 PreK programs

In this newsletter:

- PreSchool Data & MIS2000
- Winter Period Service Level
- Preparing Data for CSPR

Report	Comparisons	Display Fields	Sort Fields	SQL	Snap Setup	Defaults	Snap
	<input checked="" type="radio"/> = <input type="radio"/> <= (less than) <input type="radio"/> >= (greater than) <input type="radio"/> <> (not equal) <input type="radio"/> is null <input type="radio"/> is not null			School History.ENROLLDATE is between 09/01/16 and 08/31/17 ((Student.INELIGIBLE is null) or (Student.INELIGIBLE = N)) School History.InPreKProgram = Y			



Preparing Data for CSPR: Part 1 of 2

- All “Z”s need to be removed for 09/01/15-08/31/16 period.
- Run a Missing SP Codes list to check that all students with “A” or “S” have at least one supplemental service for previous performance period.
- Make sure Grades and Facility are consistent between school history lines. Facilities can be different only if the student moved to a different school district.
- Every school history line should have a Withdraw Date that either matches DepDate, Term Date or last date of Academic/Summer Period.
- Check that students that drop out of school during the last performance period have “Grade” as the grade in which they drop out and “Still In School” as DO.
- Talk with your recruiter to work on departures for last performance period. If a student departed 06/01/16, you should not have a summer enrollment line.
- Advocate Table: Make sure you update this table (Procedures/Edit Codes/Advocate) to reflect which of tutors that worked for your METS last performance period have a Teacher Certification.
- Continuation of Service students should have a ConSerReason (option 2 or 3)

How to use Winter Period Change Service Level:

- ⇒ The Winter period to change the service level of a student is from 11/1/16 to 1/31/17
 - ⇒ If circumstances have changed regarding a student since he/she was leveled at the beginning of the school year, migrant educators can change the level using the Winter Service Level Date and Level.
 - ⇒ Example: a Non-PFS K student was initially leveled as 1 since the tutor was busy providing services to PFS students during September and October in her area. However, at the end of November many of those PFS students departed. Now that the migrant educator has more time, she can use the Winter Period to change the K student from Level 1 to Level 2. In this case, the DS needs to *preserve the Initial Level and Date* (in this case Level 1) and add the new information on the Winter Level and Date fields (Level 2)
- NOTE:** If the Initial Service Level was a typo or mistake, update the form using the Initial Service Level and Date.
- ⇒ ***Do I use the Winter Service fields for students that were just identified during November through January? NO***, if you have a newly identified student in your area, you use the Initial Level and Date fields since it is the first time the migrant educator will be going through the leveling process with that student.
- ⇒ For more scenarios and greater details, please review the Fast Facts Doc for DSs



Friendly Reminder:

- Winter Period to change a Student's Service Level is 11/1/16—1/31/17
- SY2015/16 State Assessments (Grades 3-8) entered on MIS2000 by 11/4/16
- 11/23/16 is the last date to complete HS Graduation Part I (HS Level 3 and Seniors) & OSY PLP Section B (Level 2 OSY students)
- Credit accrual information for HS students (Grades 8-12) is due on MIS2000 by 11/25/16
- Data for SY2015/16 is complete on MIS2000 including: enrollment lines, needs assessments, services and MSIX MDEs by 11/30/16
- All forms related to SDP (OSY Profile, Intake forms, ELA/Math EasyCBM Assessment Dates, graduation plans date for Level 3 and 12th Grade and PLP dates for Level 2 OSY students) for September 1st-November 30 entered on MIS2000 by 12/15/16
- Graduation Plan: Grade 11 students (Levels 2 and 1) must have a completed graduation plan by 12/16/16
- Consolidated Performance Report (Part I and II) data checklists need to be corrected on MIS2000 by 12/28/16
- 12/30/16 is the due date to complete the data security training and MSIX training with METS staff
- Data Specialists are awesome and should be recognized for doing a fabulous job :)