

DATA NEWSLETTER

NYS ID&R/MIS2000 Program

November 2015

Opt Out, Absent & Exempt

- *In order to accommodate all possible scenarios while entering assessment information the requirement of entering **Interpretation** when has been removed from the system for students that either were exempt or opt out of assessment.*
- *Implementation: Nov. 19, 2015 (system change)*
- **Opt Out:** If a student decided to opt out from test, please enter **Test Name, Date, Opt Out=Y, Present=Y, Tested=N, Exempt=N**
- **Exempt:** Please enter **Test Name, Date, Opt Out= N, Present=Y, Tested=N, Exempt=Y**
- **REMEMBER:** For students that took the test, you need to enter: **Test Name, Score, Date, Interpretation, Opt Out, Present, Tested, and Exempt.**

Friendly Reminder:

- State Assessment (Grades 3-8) and Regents results for previous SY were due 11/6/15
- Student Intake forms entered on MIS2000 from Sep 1 through mid-October were due 11/6/15
- Updated transcripts from previous school year (9-12 grade) entered on MIS2000 are due 11/13/15
- CSPR data for previous funding year (09/01/14-08/31/15) needs to be complete by 11/30/15
- Missing NYSSIDs, school buildings and any other pertinent data from Level 2 report added to MIS2000 is due 11/20/15
- Under/Over Reported Level 2 report by School District due 11/30/15 to ID&R/MIS2000 Office

In this newsletter:

- Opt Out, Absent & Exempt
- Printing Departures
- Preparing Data for CSPR



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Printing Departures

- Due to recent changes in the system, DSs can print departures for any COE that has been entered in their MIS2000 desktop. These departures are easier to read than the “pink” departure copies we used to receive from recruiters.
- The ID&R office encourages recruiters to use the system-printed departure forms and discuss with you ways you can help them print departures in case they do not have a ECOE tablet or a printer. For example, some recruiters would like departures to be mailed to them while others might prefer coming into the office.
- If you receive a pink departure form, you can still process it. However, we would prefer if you would print the departure form from the MIS2000 system.



Preparing Data for CSPR

- ☑ Make sure all eligible students for last performance period have an enrollment line. Pay special attention to COEs that were done at the end of summer/ beginning of September.
- ☑ All “Z”s need to be removed for 09/01/14-08/31/15 period.
- ☑ Run a Missing SP Codes list to check that all students with “A” or “S” have at least one supplemental service for previous performance period.
- ☑ Make sure Grades and Facility are consistent between school history lines unless the student moved to a different school district.
- ☑ Every school history line should have a Withdraw Date that either matches DepDate, TermDate, or last date of Academic/Summer Period.
- ☑ Share with Director a list of PFS to check if corrections are needed.
- ☑ Check that students who drop out of school during the last performance period have “Grade” as the grade (Example: 09, 10) in which they dropped out and “Still In School” as DO.
- ☑ All students that graduated or obtained their HSE need to have Term Date=graduation date and Term Type as either G or H.
- ☑ Talk with your recruiter to work on departures for last performance period. If a student departed 06/01/15, you should not have a summer enrollment line.
- ☑ Run lists of students marked as Special Ed and ELL to check for accuracy.
- ☑ Advocate Table: Make sure you update this table (Procedures/Edit Codes/ Advocate) to reflect which of tutors that worked for your METS last performance period have a Teacher Certification (Y or N).